

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
(DEPARTMENT OF ORTHOPAEDICS)  
ANSARI NAGAR, NEW DELHI-110029**

Date: 14/10/2019

Our Reference:

Limited Tender Enquiry No. ~~14~~ <sup>14</sup> /Ortho/Store/2019-2020/Plan

Dear M/s.

A Limited Tender Enquiry is hereby floated invited for purchasing the following item required by the Department of Orthopaedics, AIIMS, and New Delhi.

Equipment Name	Micro Instruments Set
Quantity	Assorted
Guarantee/Warrantee	02 Years

**Micro Instruments Set**

1. Company should be at least in its 5 years of operations
2. Bidder must enclose original literatures & technical data sheet in the support of the technical bid.
3. Physical demo should be arranged at the time of requirement.
4. Instruments quality should meet the international standard.
5. Company should have European CE certificates with Notify Body Identification Number & USFDA certificates of international standard.
6. Only those companies providing the complete set from same manufacturer will be preferred

The instrument set should contain a micro needle holder with ratchet	4 Nos.
The instrument set should contain micro forceps with long arm	2 Nos.
The instrument set should contain micro toothed forceps with long arm	2 Nos.
The instrument set should contain micro scissors - straight	2 Nos.
The instrument set should contain micro scissors - curved	2 Nos.
The instrument set should contain micro vessel dilator	2 Nos.
The instrument set should contain all micro instruments mentioned in the brochure	2 Nos.
The instrument set should contain appropriate holder within the box for each of these instruments so that the tips are not damaged	2 Nos.
Hard ( Aluminum/ stainless steel) Box	2 Nos.

**TERMS & CONDITIONS:**

The quotations should be addressed to "Professor and Head, Department of Orthopaedics, Room No. 5036/A, AIIMS, New Delhi-29" and sent by post/ courier by 29<sup>th</sup> October, 2019 upto 5:00 P.M. Quotations should be sealed in an envelope and the reference no. and item name clearly written on top of the envelope. (i.e. L.T.E No. ~~14~~ <sup>14</sup> /Ortho/Store/2019-2020/Plan for the Micro Instruments Set. The company should provide whole set of instruments as quoted from a single manufacturer.

1. The firm must be registered and having TIN no. /registration no. and GST No. **(Please mentioned TIN/registration no. and GST No. on the bids) or else the quotation will be REJECTED.**

The bidder is required to submit **bid in two parts** viz

(a) **Technical Bid in one envelope containing following information.**

- i. Technical descriptions of quoted model/s
- ii. List of all consumables/accessories required to run the equipment
- iii. Terms & conditions including warranty/CAMC/Taxes etc.
- iv. Original Catalogues of quoted model/s
- v. Earnest Money Deposit
- vi. All required affidavits/undertaking
- vii. Principal company authorization letter

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Professor  
Orthopaedics

DR. PAVI MITTAL  
Professor  
Dept. of Orthopaedics  
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VIVEK SHANKAR  
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- (b) **Commercial bid in one envelope containing following information**
- i. Offered price of quoted model/s
  - ii. Price list of all consumables/accessories required to run the equipment
  - iii. Since these are instrument set, guarantee of the instrument should be 02 years, in case of failure in 02 years the instrument will be replaced by the supplier.

**BOTH BIDS SHOULD BE PACKED IN A SEPARATE SEALED ENVELOPES**

2. The **Earnest Money Deposit (EMD) of Rs. 4,000/- (Rs. Four Thousand only)** In favour of "Director, AIIMS, Delhi" In form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or a Bank Guarantee in acceptable form from any of the Scheduled Banks should be enclosed with Technical bid. **Submission of EMD is mandatory in acceptable form, failing which their bid will be summarily rejected and no correspondence will be entertained in future in this regard. Any kind of exemptions giving MSME/NSIC in respect of EMD will not be acceptable.**
3. The earnest money of the successful bidder and the unsuccessful bidders will be returned to them without any interest.
4. The offered make/brand should be mentioned on the bid. **Relevant literature/original catalogue should be submitted along with the technical bid failing with item would not be considered.**
5. Quotation should be typed/ written in ink. No overwriting or erased entries should be there in the quotation. The rates **should be valid for at least nine months.**
6. GST/VAT/Sales tax or any other kind of tax(s) must be separately mentioned against each item. In case no sales tax is chargeable, prices must be quoted as NET PRICE.
7. **Demonstration:** The Purchaser reserves the right to ask for a free demonstration of the quoted equipment at a pre determined place acceptable to the purchaser for technical acceptability as per the tender specifications, before the opening of the Price Tender.
8. **Warranty/Guarantee:** The item must be covered under 2 year' s guarantee (Including all spares and labor) from the date of completion of the satisfactory installation. The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected.

**Undertakings:**

- a) An undertaking should be enclosed with the technical bid state 'that the firm has deposited the VAT/SALES TAX AND GST to the GST/VAT department of last period, and there is no outstanding of taxes is pending against the firm'.
- b) The firm has to give a affidavit on non-judicial stamp paper that the firm has not been blacklisted in the past by any Institution, Government/Private.
- c) The firm has to give an affidavit on a non-judicial stamp paper that there is no vigilance FEMA/CBI case pending against the firm/supplier.
- d) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past 1 year, as per FALL CLAUSE adhered by DGS&D and other government agencies.
- e) The firm has to give an affidavit that "We hereby certify that if at any time, information furnished by us is proved to be false or incorrect, we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money.

डॉ. राजेश मल्होत्रा

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9. Installation and training of equipment will be provided by the company at free of cost and there will no extra charges will be paid.
10. The firm must be able to supply the item at the mentioned place/location within stipulated time for supply after issuing the Supply Order.
11. **Payment:** will be made through ECS/RTGS/NEFT after delivery and inspection of working conditions of the item. Please provide following information on the bill:
  1. Name of the beneficiary
  2. Account no. of the beneficiary
  3. Bank/Branch name
  4. IFCS code of the bank/branch
  5. Please print on each page of the bill 'GEID No. GE 11400'
  6. An undertaking on each page of the bill state that "It is certified that the firm is depositing VAT to the VAT department quarterly and filing the returns in stipulated time and there is no dues of VAT against the firm" **without undertaking the bill will not be process for payment.**
12. The Institute is not authorized to issue C/D form against the order placed in Indian Rupees.
13. **If the firm quoted the price in foreign currency, the payment terms will be 100% via bank transfer after delivery and successful installation of item. The firm has to be submitting the 10% performance bank guarantee before releasing the payment.**
14. Commission for Indian Agent, if any and if payable shall be pay in Indian Rupees only.
15. The successful bidder firm has to be deposit a 10% Performance Bank Guarantee of total value of item, in favour of 'Director, AIIMS, Delhi' in form of Account Pay DD/FDR/Bank Guarantee should be valid for two additional months on warranty periods, before releasing the payment.
16. It has been advised to all bidder firms that they may please check the Institute web-site [www.aiims.edu](http://www.aiims.edu) time to time if any corrigendum issuing regarding this L.T.E.
17. The quantity of items can be increased or decreased in the extent of 25%.
18. The Professor and Head of the Department reserve the right to cancel/reject full or any part of the rate enquiry which generally do not fulfill the conditions stipulated in the rate enquiry.

(O/I Deptt Stores)

(Professor and Head)



**डॉ. राजेश मल्होत्रा**  
**Dr. RAJESH MALHOTRA**  
MBBS, MS (Ortho), FRCS, FACS, FICS, FIMSA, FNASC, FNAMS  
आचार्य एवं विभागाध्यक्ष / Professor & Head  
अस्थिरोग विभाग / Department of Orthopaedics  
अ.भा.आ.सं., नई दिल्ली / A.I.I.M.S., New Delhi-110029

*Tank*

*V. MITTAL*  
Professor  
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*Tahir*  
Tahir Ansari  
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